

Turlock City Employee's Association
Board of Directors
March 7, 2018 - Minutes

1. Call to order and roll call of the Board of Directors
 - a. Meeting called to order at 10:36 AM
 - b. **Present:** President Mike Murphy, Vice President Tony Lopes, Treasurer Lisa Quiroga, Secretary Kim Hammack, Board Members Katie Quintero, Orlando Gutierrez and Steve Torres, TCEA Attorney Robert Phibbs
 - c. **Guest TCEA Members:** none
 - d. **Absent:** none
2. Approval of minutes
 - a. Minutes Approved. Motion by Katie Quintero, Second by Steve Torres
3. Secretary's Report and Correspondence
 - a. Discussion of Benevolence Committee representatives; DSD representative: Sheila Machado, Police/Fire representative: Yesinia Del Real.
 - b. Verification of Website material: Bylaws, MOU, minutes. Photos for the website will be taken at the special meeting on April 6, 2018.
 - c. Confirmation that Board will forward any information they want posted on Facebook. Other posts will include; events/meeting reminders, job announcements, etc.
4. Treasurer's Report
 - a. Presentation of new budget
 - b. Mike requested that active members be listed on the budget report. Lisa stated she will add it in to the report
 - c. Outside legal account will be taken out of the budget and a separate legal savings account will be created. Lisa advised creating a money market account for legal savings, detailing that we may need to pull \$1,000.00 from the monthly accessibility account to open the account and the legal savings amount will be transferred during the summer when the CD matures. Motion by Katie Quintero, second Orlando Gutierrez, all in favor. Lisa will confer with payroll regarding automatically deducting and depositing to legal savings (it was determined that evening that payroll will not be able to accommodate that request).
5. Standing or Special Committee Reports
 - a. none
6. President's Report
 - a. Presented final details of the vending machine options, 7-up and Anytime Snacks & Drinks. Requested that Steve do the final leg work to conclude the vendor decision. Steve recommended that we opt for Anytime. Steve will talk to Lorraine about insurance and contract details. If all is authorized, Anytime will be awarded the contract. Motion by Steve Torres, second by Katie Quintero, all in favor.
 - b. Mike made a motion to appoint Steve Torres as chair and Sheila Machado, Yesenia Del Real, Shawn Davidson and Sam Silveira as members of the Benevolence Committee, second Katie Quintero, all in favor.

7. Vice President's Report
 - a. Shawn Davidson will represent WQC on the Benevolence Committee
 - b. Negotiation suggestion lists coming together and continually being submitted
8. Representative's Report
 - a. Still obtaining MOU clarification from Human Resources
 - b. Bob will send Kim an updated version of New Employee Information Packet (Application, welcome letter and notice about agency shop) for printing and submitting to HR. Request HR to destroy old packets.
 - c. Detailed that Kevin will be outside legal counsel for negotiations
 - d. Presented his retainer agreement to Mike
 - e. Presented the Board with resignation letter
 - f. Will gather all necessary documentation on thumb drive for Board
 - g. Suggestions for new representation:
 - i. Joe Rose not interested
 - ii. Will make contact with Tim Tallbot
 - iii. Contact six (6) law firms and two (2) unions
9. Unfinished Business
10. New Business
 - a. Steve asked if the Board can support a political candidate. Katie believes we cannot. The bylaws need to be referenced or Bob needs be questioned to make the determination.
11. Good of the Association
 - a. Mike will create an announcement for members regarding Bob's resignation
 - b. It was discussed that the Board needs to set a strategy for appointment of new representation as well as creating a set list of questions to ask all potential representatives in their presentations.
12. Adjournment

Meeting adjourned at 12:43
Motion by Katie Quintero, second by Kim Hammack